2022 Registry Access Instructions for Researchers

Pepper Registry is about 20 years old, with an established usage protocol.

- 1. Go to pepper.pitt.edu website
- 2. To access information about the registries:
 - a. "Research Registry" button (in blue) and scroll down or;
 - b. "Get Involved" link. Then "For Researchers" in the drop down.



This the page you want to get to on the website.

For Researchers

The Pepper Research Network on Aging (PRNA) maintains two registries that are available for Pepper-approved researchers who are conducting aging-related research at the University of Pittsburgh. These registries include the Community Registry and the Platinum Senior-Living Registry.

Community Registry

The Community Registry includes over 2,300 communitydwelling persons from the Pittsburgh region age 60 or older. Registry participants consent to be contacted for potential participation in Pepper-approved research studies.

Read More

Participants are followed yearly to update contact their information, mobility and balance status, and basic health information. Follow-up interview waves reach about 85% of the cohort and only 10% of the sample has been lost to follow-up. The PRNA Community Registry has helped over 100 studies with recruitment.

Please contact Dr. Steven Albert at 412-383-8693 or e-mail him here, if you have questions about using the Community Registry.

Researchers wanting to use the registry need to apply.

Pepper Registry Application can be found here

Click the above "Pepper Registry Application can be found here" button.

It should bring you to the pink page below.

This is the first Pepper Application Page:



Step One is setting up an account for the PI.

"We have created an easy online tool which you may use to search the Registry. The search tool is password protected. To obtain a login, please fill out the <u>Password Application Form</u>. Your form will be reviewed, and you will be sent your login via email."

Once your Password Application Form is approved, you will receive an email with a login for the Registry

Please make sure that your study aligns with <u>the mission and aim</u> of the Pepper Institute (found on link above or written below:

The goal of the University of Pittsburgh Pepper Center is to increase scientific knowledge that will lead to better ways to maintain or restore independence to older persons. We strive to promote this independence by optimizing balance and mobility and reducing injurious falls through disciplined inquiry and translational research. We train young investigators from multiple disciplines within a vibrant intellectual and collaborative environment and serve as a resource and partner to other investigators, institutions, and the public.

*If you want to use the Platinum Senior Living Research Registry, note that here.

Close-up of the Project Information Form:

First Name:							
Last Name:							
Office Address:							
City:							
State:	Select ▼						
Zipcode:							
Phone:	() -						
Email address:							
Pepper Investigator (receiving funds):	○Yes ○No						
Department:							
Division:							
Project Information:							
Title of Study:							
Anticipated Start Date:	Select V / Select V						
How is your project re	elevant to the mission and aim of the Pepper?						
Brief description of the study:							
IRB Study #:							
Grant # (optional):							

Principal Investigator:

Title of Study:			
Anticipated Start Date:	Select	✓ / Select ✓ / Select	ect 🗸
How is your project r	elevant to th	e mission and aim of the	Pepper?
			,
Brief description of the	ne study:		~~
			//
IRB Study #:			
Grant # (optional):			

Once submitted, look for an email from DCWeb with the subject "Pepper – Password Application Submitted"

From: dcweb

Sent: Friday, December 16, 2022 10:54 AM

To: Christensen, Janelle J. JJC157@pitt.edu; Albert, Steven M smallert@pitt.edu; Bragg, Timothy J tjb7@pitt.edu;

Subject: PEPPER - Password Application Submitted (Janelle, Christensen)

Project Information:

Your Password Application for the PEPPER Registry has been received. The personnel from the PEPPER Registry will get in touch with you soon.

Once it is approved, then you will get a second email, also from DCWeb:

From: dcweb

Sent: Friday, December 16, 2022 10:54 AM

Subject: PEPPER - Password Application Approved (PI Name Here)

Your Password Application for the PEPPER Registry (Study Title: This Is A Test of Pepper System) has been approved. Please go to https://www.pepperreg.pitt.edu/registrytracking/login.aspx and log in with the given user name and password and then follow the instructions on the screen:

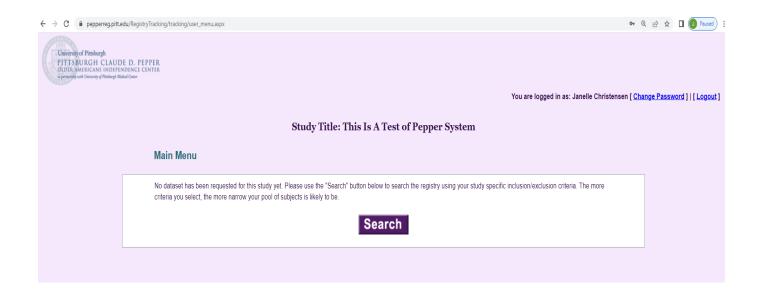
User Name: stid184

Password: XXXXXX

STEP 2: search page. Once you are logged in, search the registry using your study specific inclusion/exclusion criteria. The more criteria you select, the more narrow your pool of subjects is likely to be.

Please review this <u>example screenshot</u> of the Registry

Once password is approved, you can "search" the registry and select the variables you want for your dataset:

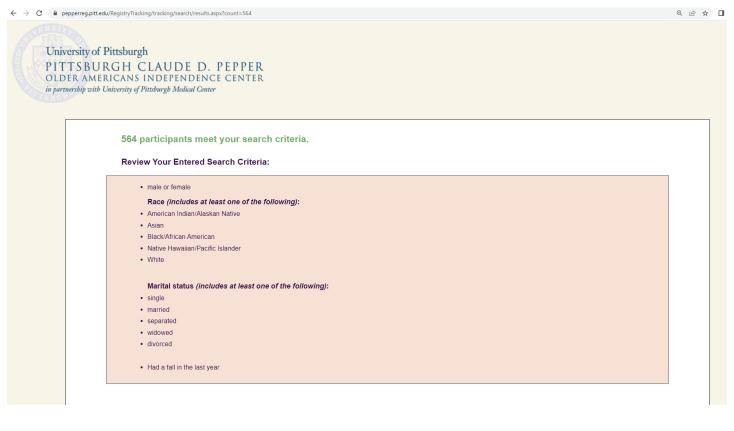


[NOTE: You will need to click a one or both genders or you will only get 0 participants meet your search criteria.]

		** Search the	Pepper Regi	stry **			
Age:	☑ Greater Th	an Or Equal To		Less Than Or E	oT lsup		
Gender:	Male	Female		Ethnic: Hispa	nic or Latino		
Race:	American	Indian/Alaskan Nat	tive 🗆 Asian	Black or Africa	n American		
	☐ Native Hav	waiian/Pacific Islan	nder - White	Other			
Marital Status:	Single	Married	Separated	Widowed	Divorced		
Zip Code(s):	15001 15003 15004 15005 15025 (Us	e CTRL-Click to se	elect more than	n one)			
Subject lives with:							
spouse (husband or wife):	☐ include	□ Exclude					
children	□Include	Exclude					
grandchildren	□Include	Exclude					
parents	Include	Exclude					
brothers and sisters	Include	Exclude					
other relatives	Include	Exclude					
friends	□include	Exclude					
non-related paid helper	Include	Exclude					
non-related para neiper	Lincidde	□ Exclude					
Self Rated Mobility:	Excellent	□Very Good	Good	□Fair	Poor		
Self Rated Balance:	Excellent	□ Very Good	Good	Fair	Poor		
Assistive Devices for walking:							
Wheelchair: Include	Exclude						
Walker: Include	Exclude						
Quad Cane: Include	Exclude						
Cane: Include	Exclude						
Had a fall in the last year:	□Yes □N	•		Hurt in this fall:		Yes	□No
More than 1 fall in the last year:	□Yes □N	0					
How often is the subject dizzy?	Never	Sometimes	Often	Always			
How often does the subject have pain?	□Never	Sometimes	Often	□Always			
Specific area of pain:							
head neck/shoulders:	□Include	□Exclude					
hips:	Include	Exclude					
back:	Include	Exclude					
knees:	□Include	Exclude					
Doctor diagnosed subject with:				Specify fracture			
	Include	Exclude		hip		Exclude	
	Include	Exclude		ankle		Exclude	
arthitis.							

		** Search the	e Pepper Reg	istry **	
Age:	☑ Greater Th	an Or Equal To	50	Less Than O	r Equal To
Gender:	Male	V Female		Ethnic: 🗆 His	spanic or Latino
Race:		indian/Alaskan Na valian/Pacific Isla			ican American
Marital Status:	Single	Married	Separate	d □Widowed	Divorced
Zip Code(s):	15001 0 15003 1 15004 15005 15025 W (Use	e CTRL-Click to s	elect more tha	n one)	
Subject lives with:					
spouse (husband or wife):	☐ Include	Exclude			
children	☐ Include	Exclude			
grandchildren	Include	Exclude			
parents	Include	Exclude			
brothers and sisters	Include	Exclude			
other relatives	Include	Exclude			
friends	Include	Exclude			
non-related paid helper	□Include	□Exclude			
Self Rated Mobility:	Excellent	□ Very Good	Good	Fair	Poor

Assistive Devices for walking:						
Wheelchair: Include	Exclude					
Walker: Include	Exclude					
Quad Cane: Include	Exclude					
Cane: Include	Exclude					
Had a fall in the last year:	□Yes □	No		Hurt in this fall:		□Yes □No
More than 1 fall in the last year:	□Yes □I	No				
How often is the subject dizzy?	Never	Sometimes	Often	Always		
How often does the subject have pain?	Never	Sometimes	Often	□Always		
Specific area of pain:						
head/neck/shoulders:	Include	Exclude				
hips:	Include	Exclude				
back:	Include	Exclude				
knees:	Include	Exclude				
Doctor diagnosed subject with:				Specify fracture:		
stroke:	☐ include	□ Exclude		hip:	Include	□ Exclude
arthritis:	☐ include	□ Exclude		ankle:	☐ Include	Exclude
COPD/asthma:	□include	☐ Exclude		arm:	☐ Include	□ Exclude
diabetes:	☑Include	Exclude		leg:	Include	Exclude
osteoporosis:	Include	Exclude		vertebra:	Include	Exclude
congestive heart failure:	□include	□ Exclude		wrist:	☐ Include	□ Exclude
high blood pressure:	Include	Exclude		foottoe(s):	Include	Exclude
glaucoma:	□Include	□ Exclude		other:	Include	□ Exclude
peripheral neuropathy:	□Include	☐ Exclude		Specify cancer:		
heart attack:	□Include	□ Exclude		skin:	Include	Exclude
inner ear problem:	Include	Exclude		prostate:	Include	Exclude
parkinson's:	☐ Include	Exclude		breast:	Include	Exclude
macular degeneration:	Include	Exclude		colon:	Include	Exclude
	-	-				



Want to search again?

Do these results seem wrong, or do you need to modify the criteria you selected? You can try again - just click the button! Your previous slections will still be there, so you can just change or build on your last search.

Search Again

My search is complete! What is the next step?

Once you have completed the search with your specific study criteria, the next step is to submit those search results, along with a Registry Application Form. Once your Registry Application Form is approved, you will receive an email with a link to your Registry dataset. Please provide a brief descriptive title about your search. Once you hit the submit button, your search criteria will be saved and you will be sent to the Registry Application Form.

Search Description:

Submit

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Do these results seem wrong, or do you need to modify the criteria you selected? You can try again - just click the button! Your previous selections will still be there, so you can just change or build on your last search

Search Again

My search is complete! What is the next step?

Once you have completed the search with your specific study criteria, the next step is to submit those search results, along with a Registry Application Form. Once your Registry Application Form is approved, you will receive an email with a link to your Registry dataset. Please provide a brief descriptive

title about your search. Once you hit the submit button, your search criteria will be saved and you will be sent to the Registry Application Form.

Search Description:



STEP 3: Once you have finished searching and have submitted your search criteria, in order to receive approval, you are required to:

- 1. submit a Registry Application Form and
- 2. meet with a Registry staff member to go over your recruitment plan

Once you complete these 2 steps, approval will be sent to you by email, and you will then be able to access your Registry dataset by <u>login</u>.



• At this point, you must ensure that you have IRB approval to use the Pepper Community Registry and/ or the Platinum Senior Living Research Registry.

Pepper Community: IRB STUDY19090270

Platinum Senior Living: IRB STUDY19100197

- Dr. Albert and Team will review your study.
- Upon approval, you will be asked to add a Pepper representative to your IRB staff.

Dataset will be generated for your PI. Login can be shared with Research Coordinator/ Manager.

Please remember to acknowledge the Pepper Grant P30 AG024827 on all manuscripts!

Your Dataset is LIVE. As people are removed or added to the registry, your dataset is updated. We will ask you to report on the initial number of people who showed up in the dataset.