



Pittsburgh Pepper Center Pilot Study Funding Announcement
Letter of Intent Due: March 15, 2021
Letter of Intent Decision: March 29, 2021
Full Proposals Due: May 6, 2021
Award Notification: May 28, 2021
Proposed Start Date: July 1, 2021

Purpose:

To develop novel multidisciplinary research related to aging, balance, mobility, and falls that has high potential to lead to independent funding. For this funding cycle, we are especially interested in proposals that **build new collaborations** between either 1) existing Pepper-related investigators and other University of Pittsburgh investigators or 2) Pepper-related investigators who have been involved in two different areas of special interest (such as collaboration of a basic science and clinical investigator) as described in the following sentences.

- **We encourage geroscience and aging *translational research* to build bridges between pre-clinical basic science and clinical research, or between clinical research, practice, and policy.**
- Proposals that build on existing funded studies or involve existing data are encouraged. We wish to promote research related to our areas of special interest that includes bioenergetics, body composition, biology of mobility, neural control of movement, medication-related issues, genetics, biomarkers and aging, inflammation, senescence, and special populations, particularly those in long-term care and other congregate settings.
- We encourage proposals led by or including junior investigators who are participants in the Pepper Research Education Component (REC).

Eligibility:

- A. There must be at least two investigators named in the proposal, preferably from different disciplines. At least one must be a **full-time faculty member** from any School within the University of Pittsburgh or Carnegie Mellon University.
- B. The project should address issues related to the Pepper Center theme (aging, balance, mobility, and falls).

- C. All proposals must involve the support of at least one Pepper Core (<http://www.pepper.pitt.edu/structure.html>). Proposals must confirm that an in-person meeting with the leader of the involved core took place at least 3 weeks before submission. Please contact [Subashan Perera, Ph.D.](#) at least 3 weeks before submission if Pepper Statistical Services will be needed.
- D. All awarded pilot investigators and research team members must demonstrate current certifications for ethics training.

Types of proposals:

Proposals may request up to \$40,000.00.

Application Process:

****Proposals are to be submitted electronically as one complete PDF file****

Letter of Intent: 1 page only (submit electronically by March 15, 2021)

LOI requirements

- Descriptive title of proposed research
- Submitting Investigator: name, institution, academic rank, e-mail address
- Co-Investigators: name, institutions, roles
- Hypothesis, rationale, significance, and aims of the study
- Description of study/plans
- How the study reflects Pitt OAIC mission
- How the data generated will be utilized for future funding

Full Application: (submit electronically by May 6, 2021)

1. Cover letter from co-PIs: All proposals should include a cover letter describing 1) how the proposal fits the mission of the Pepper Center (aging, balance, mobility, and falls), 2) how one or both co-PIs meet the requirement of having existing Pepper collaborations or an association with a Pepper Core Director, 3) if there is a new co-PI, what interests and skills the new co-PI brings to the investigation, 4) what Pepper thematic areas the proposal addresses, 5) what Pepper Core resources are involved, and 6) why the work will be able to yield preliminary findings by Summer 2022.
2. Pilot Proposal Form and Checklist: Please provide a completed form/checklist following the cover letter in your proposal. The form is attached at the end of this document.
3. Structured Abstract: All pilot proposals must include a structured abstract, not to exceed ½ page (single-spaced), with the following information:
 - a. Specific aims
 - b. Brief background
 - c. Summary of methods
 - d. Future use of data
4. Proposal: The research proposal should include aims, a brief background, preliminary studies (if any), methods, a timeline, and references. The proposal should be no longer than 4 pages, single-spaced, for aims through the timeline.

5. Cores: The proposal **MUST** involve at least one of the Pepper Cores. This should be described in the cover letter and the methods section.
6. Budget: Include a budget request and brief budget justification (see Budget Considerations section below).
7. Biosketches: NIH biographical sketches are required for co-PIs and all faculty participants.
8. Human Subjects: Human studies must include a human subjects section (not in the page limit) **AND** a draft consent form. Vertebrate animal studies must include an appropriate animal studies protection plan.
9. Written confirmation from the relevant Departmental or Division Heads confirming that **no faculty salary can be assigned to this pilot** and that another source of funding exists to account for the effort of the proposed work.

Budget Considerations:

Proposed budgets must include estimates for any Pepper Core resources the investigator plans to use to implement the pilot project. Pepper Cores are supported by the Pepper Center grant to provide consultation for project development and cost estimates for Core use during project implementation. Thus, if the project proposes to use Pepper Cores for activities related to recruitment or data set access, clinical measures, engineering or radiological services, metabolic studies, or data management, the investigators should consult with Core leadership during the development of the pilot project, as described below.

Review Considerations:

1. Responsive to the request for applications
2. Standard NIH criteria: significance, approach, innovation, investigator's environment
3. Innovation and potential for growth
4. Specification of how future work would be informed by results of the proposed study
5. Potential for future independent funding
6. Feasibility within cost and time constraints
7. Quality of the multidisciplinary collaboration
8. Documented collaboration with at least one of the Pepper Cores

Review Process:

Final applications will be reviewed by at least two reviewers for evaluation and scoring. Applications will be ranked and the ranks tallied for funding priority before presentation to the Pepper Advisory Committee.

Submission:

Submit electronically as one complete file in PDF format to:

Bari Guzikowski

bmq96@pitt.edu

Additional Program Information:

PLEASE NOTE: No indirect costs will be provided.

Funding cannot be released until relevant IRB/IACUC research certifications are completed. Since the majority of funds must be spent by June 30th, 2022 to qualify for consideration of an extension, consider applying for the IRB/IACUC application while the proposal is under review.

Obligations of awardees:

Upon notice of award, successful applicants will be asked to sign a short written agreement promising to comply with all applicable Pepper policies. All awardees will **provide progress reports every 6 months** during the period of award, and Bari will contact awardees for progress reports. These biannual progress reports are similar in format to an NIH progress report, listing the specific aims and any deviations from them, recruitment progress as appropriate, results, publications, and any related or follow-up applications or awards for funding. Any requests for revision of aims or budget during the course of the project should be sent in writing to the Pilot Core Leader. Awardees are also expected to provide a final report and **present their completed work or work in progress at the Pepper Center Seminar Series and/or Retreat**. Awardees will provide updates about funding and publications annually for a minimum of 3 years after the period of award. The awardee or a member of their investigative team must attend 50% of the monthly Pepper sponsored and affiliated lectures or 50% of the REC Seminars advertised on the Pepper Center website (www.pepper.pitt.edu). **All awardees MUST cite the Pepper Award (P30 AG024827) in subsequent related publications and ensure that related publications are submitted to PubMed Central, also with the P30 attribution.**

For information and questions specific to the application process (such as clarification of due dates), contact:

Bari Guzikowski
bmg96@pitt.edu

Daniel Forman, MD– Pepper Pilot Core Director
formand@pitt.edu

For questions about the responsiveness of your planned submission, contact:

Susan Greenspan, MD – PI and Director, Pepper Center
greenspn@pitt.edu
Phone: 412-692-2477

For further information about Pepper Cores see our website at www.pepper.pitt.edu.

Pepper Center Pilot Funding Program Form and Checklist

Title of Proposal _____

Co-Principal Investigators

Co-PI #1 Name _____

Academic Rank _____

Primary Department/School _____

Mailing Address _____

Phone _____

Email _____

Co-PI #2 Name _____

Academic Rank _____

Primary Department/School _____

Mailing Address _____

Phone _____

Email _____

Total cost _____ Human Subjects: Yes ___ No ___ Vertebrate Animals: Yes ___ No ___

Items to be included in the Full Application (**please complete this checklist**):

_____ Cover letter (**1 page**)

_____ This Form

_____ Abstract (**Structured: a.) Specific Aims, b.) Brief background, c.) Summary of Methods, d.) Future use of the data; Abstract should be no more than ½ page, single-spaced**)

_____ Proposal (**Maximum of 4 pages; Font size at 11pt Arial; Margins at ½ inch**)

_____ Budget and budget justification (**1 page**)

_____ Biographical sketches

_____ Human subjects/consent/ vertebrate animals

If an Award is made, the awardee will abide by all guidelines established by the Institutional Review Board (IRB) or IACUC.

Signature of co-Principal Investigator *Date*

Signature of co-Principal Investigators *Date*

Submit electronically as one complete file to:

Bari Guzikowski

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